

ISLE OF ANGLESEY COUNTY COUNCIL Scrutiny Report Template	
Committee:	Corporate Scrutiny Committee Partnership and Regeneration Scrutiny Committee
Date:	20th & 21st June, 2022
Subject:	Scrutiny Members on Panels
Purpose of Report:	Nomination of Scrutiny Members to Serve on Panels
Scrutiny Chairs:	Cllr Robert Llewelyn Jones, Chair Corporate Scrutiny Committee Cllr Dylan Rees, Chair Partnership and Regeneration Scrutiny Committee
Portfolio Holder(s):	<ul style="list-style-type: none"> • Cllr Llinos Medi, Council Leader • Cllr Ieuan Williams, Portfolio Holder for Education and the Welsh Language • Cllr Robin Williams, Portfolio Holder for Finance, Corporate Business and Customer Experience • Cllr Alun Roberts, Portfolio Holder for Adults' Services (Social Services) • Cllr Gary Pritchard, Portfolio Holder for Children (Social Services) and Youth Services
Head of Service:	Lynn Ball, Director of Function (Council Business) / Monitoring Officer
Report Author: Tel: Email:	Anwen Davies, Scrutiny Manager 01248 752578 AnwenDavies@ynysmon.gov.uk
Local Members:	Not applicable

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1 - Recommendation/s
<p>R1 Membership of Panels</p> <p>Both Scrutiny Committees are requested to nominate:</p> <ul style="list-style-type: none"> • 4 Members to serve on the Social Services Scrutiny Panel / Corporate Parenting Panel • 3 Members to serve on the Finance Scrutiny Panel • 4 Members to serve on the Education Scrutiny Panel <p>R2 Reporting Arrangements</p> <p>To note the reporting arrangements as outlined in Section 3 below.</p>

2 – Link to Council Plan / Other Corporate Priorities

3 – Guiding Principles for Scrutiny Members
To assist Members when scrutinising the topic:-

- 3.1** Impact the matter has on individuals and communities [focus on customer/citizen]
- 3.2** A look at the efficiency & effectiveness of any proposed change – both financially and in terms of quality [focus on value]
- 3.3** A look at any risks [focus on risk]
- 3.4** Scrutiny taking a performance monitoring or quality assurance role [focus on performance & quality]
- 3.5** Looking at plans and proposals from a perspective of:
- Long term
 - Prevention
 - Integration
 - Collaboration
 - Involvement
- [focus on wellbeing]
- 3.6** The potential impacts the decision would have on:
- protected groups under the Equality Act 2010
 - those experiencing socio-economic disadvantage in their lives (when making strategic decisions)
 - opportunities for people to use the Welsh language and treating the Welsh language no less favourably than the English language
- [focus on equality and the Welsh language]

4 - Key Scrutiny Questions

Not applicable

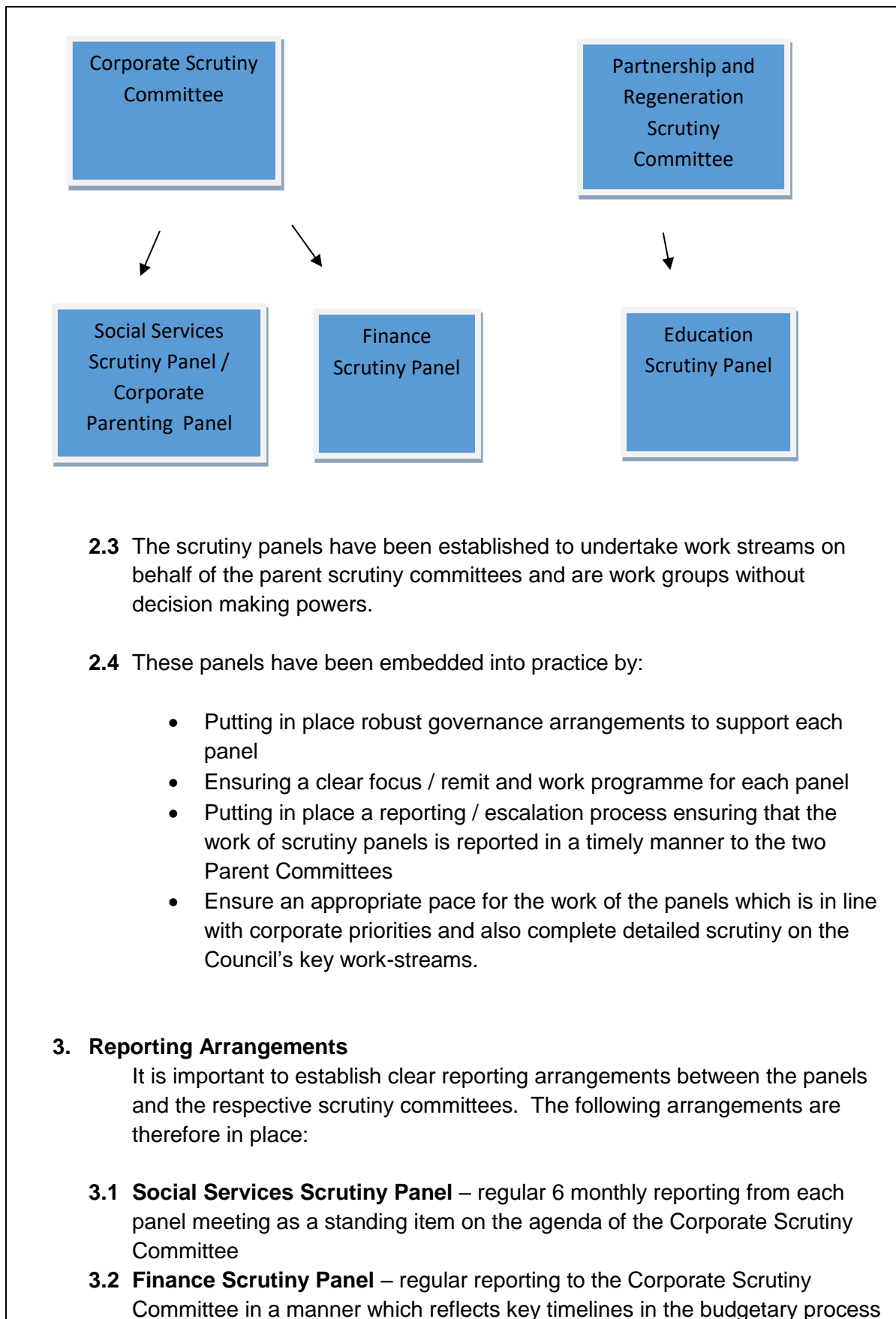
5 – Background / Context

1. Context

- 1.1** Members will be aware that there a number of panels which require Scrutiny Member representation.
- 1.2** The terms of reference or scoping documents pertaining to each panel are attached (as listed in Section 8 of this report, below) in order to assist Members in the selection process.
- 1.3** Members should also be aware that the rules governing Political Balance do not apply to membership of these panels.

2. Discussion

- 2.1** Scrutiny Committees form part of the way in which local government in Wales operates. Their prime role is to hold the decision-makers to account, drive improvement, act as the voice of the community and play a role in policy development and review.
- 2.2** Our local structure comprises of 2 scrutiny committees and three panels:



3.3 Education Scrutiny Panel – regular reporting to the Partnership and Regeneration Scrutiny Committee, ensuring alignment with the regulatory inspection process.

6 – Equality Impact Assessment [including impacts on the Welsh Language]

6.1 Potential impacts on protected groups under the Equality Act 2010

Not applicable for this overarching issue

6.2 Potential impacts on those experiencing socio-economic disadvantage in their lives (strategic decisions)

Not applicable for this overarching issue

6.3 Potential impacts on opportunities for people to use the Welsh language and treating the Welsh language no less favourably than the English language

Not applicable for this overarching issue

7 – Financial Implications

Not applicable

8 – Appendices:

Appendix 1: Scope and remit of the Social Services Scrutiny Panel / Corporate Parenting Panel

Appendix 2: Scope and remit of the Finance Scrutiny Panel

Appendix 3: Scope and remit of the Education Scrutiny Panel

9 - Background papers (please contact the author of the Report for any further information):

Anwen Davies, Scrutiny Manager, Isle of Anglesey County Council, Council Offices, Llangefni, Ynys Môn. LL77 7TW.

TERMS OF REFERENCE & *MODUS OPERANDI*

SOCIAL SERVICES SCRUTINY PANEL / CORPORATE PARENTING PANEL

PART I – BACKGROUND & CONTEXT

Scrutiny of Social Services

Keeping vulnerable children, young people and adults safe is a critically important role and one that requires the Council and partners to work together effectively. There has been significant public attention in recent years due to national high profile examples where the system has failed vulnerable individuals, with tragic consequences.

In reporting poor inspection outcomes, care inspectorates¹ often cite poor scrutiny practices amongst other system failings. Ensuring meaningful and robust scrutiny of policies and also support and / or services available to protect vulnerable individuals is therefore a key element of the leadership role of Scrutiny Elected Members.

Ensuring meaningful and robust scrutiny of Social Services is a key element of the leadership role of Scrutiny Members and is much more than adding value to the decisions of the Executive alone. It is about ensuring that a proper scrutiny process forms part of the planning, implementation and follow up on key decisions that have an impact on vulnerable individuals in our local communities or in the care system. As such, effective Scrutiny can:

- Challenge effectively
- Hold decision makers to account; and
- Assist the Executive to make robust decisions for future generations.

Corporate Parenting

The Corporate Parenting role and responsibilities of the Local Authority are defined in statute² and apply to Elected Members, officers and partner agencies. As corporate parents, all Members should seek to stay informed about children in the Council's care and care leavers and the Corporate Parenting Panel is an important forum for regular, detailed discussion of key issues.

Our Local Arrangements

Scrutiny of Social Services has evolved and developed since the Social Services Improvement Panel was established³. The role of the Panel focused on monitoring and scrutinising progress and distance travelled against the Social Services improvement programme and performance against key performance indicators; provide assurance to the Corporate Scrutiny Committee on adequate and timely progress / local performance. The scrutiny work carried out by the former Social Services Improvement Panel during the last Administration has been a positive development, having an impact on Social Services performance and improvement journey:

- Development of a model focusing on a smaller group
- Members developing a level of expertise

¹ Care Inspectorate Wales; Care Quality Commission (England)

² Social Services and Wellbeing (Wales) Act 2014 & The Care Planning, Placement and Case Review (Wales) Regulations 2015

³ Children's Services Improvement Panel was established in June, 2017 the scope of which was broadened to include Adult Social Services in June, 2019

- Encouraging good attendance and teamwork.

Corporate Parenting Responsibilities

In light of an Internal Audit report⁴ on the Authority's corporate parenting arrangements, it is opportune to revise the terms of reference and governance arrangements supporting the Corporate Parenting Panel in order to align with the Social Services Scrutiny Panel. This document therefore aims to incorporate the following matters:

- i. A revised terms of reference
- ii. Governance and secretariat framework in support of the Panel to include – formal forward work programme, annual report to the Executive, covering reports outlining key issues for Members to consider and any recommendations.

PART II – PANEL REMIT AND SCOPE

REMIT

It is a **natural next step** to further develop Member scrutiny of Social Services ensuring a broader scope to its work, with the following key benefits:

- Develop a model of working in Social Services which focuses on a smaller group to enable Members to be more involved, to develop a level of subject expertise and to encourage good attendance and teamwork
- Further strengthen the capacity of Members to challenge performance by improving the quality of information and data on schools
- Forum to discuss information around Service risks as a basis to inform the forward work programme of the Corporate Scrutiny Committee
- Forum to develop a group of Members with the expertise and ownership to lead discussions on Social Services matters in the Corporate Scrutiny Committee

What Care Inspectorate Wales expects to see in terms of political leadership and scrutiny

Elected Members have a comprehensive knowledge and understanding of the Social Services provision to enable them to discharge their responsibilities effectively.

The role of the Social Services Scrutiny Panel will be to:

1. Monitor and scrutinise in a meaningful and robust way:
 - Progress and distance travelled against Service development programmes
 - Quantitative and qualitative performance of Social Services.
2. Ensure that the voices of children, young people and adults are heard when considering the effectiveness and impact of services

⁴ Corporate Parenting Panel: Internal Audit Report dated January, 2021

3. Discharge to responsibilities of the former Corporate Parenting Panel (**Appendix 1**)
4. Provide assurance to the Corporate Scrutiny Committee on the following elements:
 - Adequate, timely progress in delivering Service development programmes
 - Quantitative and qualitative performance of support and care services to children, young people and adults
 - Adequacy of our corporate parenting responsibilities.

SCOPE

Topic	Work programme Focus	Timeline
Effective Scrutiny	Induction of Panel members – workshop format.	July 2021 and during Panel meetings.
Skills	Skills set - training & development inputs to ensure clarity of role and subject knowledge to enable effective scrutiny eg CIW, service area leads, partners.	Delivery throughout the municipal year ensuring alignment with Panel scrutiny work
Self-evaluation	Self-evaluation – Member critique of own performance to enable review, reflection & learning. Objectives: <ol style="list-style-type: none"> i. Stock take ii. Review, evaluate and reflect iii. Establish foundation for next period iv. Confirm Member ownership. 	Annual – to be determined by Panel members
Corporate Parenting	Training & development inputs to ensure clarity of role and responsibilities	TBC – discussion with Panel members
Skills & Knowledge		
Focus	Legal Framework Care provision on Ynys Môn Outcomes for Looked After Children Looked After and Leaving Care Strategy.	TBC – discussion with Panel members
Laming Visits	Elected Members and Senior Leaders to meet staff from a variety of teams in order to hear first-hand staff experiences.	TBC – discussion with Panel members
Stakeholders	Scrutinise: <ul style="list-style-type: none"> • voice / influence of stakeholders in the provision of Social Services on the Isle of Anglesey • effectiveness of partnership working in supporting the delivery of Social Services 	Delivery throughout the municipal year ensuring alignment with Panel scrutiny work
Voice of the Service User	Scrutinise the effectiveness of mechanisms in place to hear the voice	Delivery throughout the municipal year

Topic	Work programme Focus	Timeline
	of children, young people and adults as an integral part of the Social Services provision on the Isle of Anglesey	ensuring alignment with Panel scrutiny work
Performance	Monitor internal Performance Indicators across Adults and Children and Families Services.	Delivery throughout the municipal year ensuring alignment with Panel scrutiny work
Social Services Development Programmes & Quality Assurance	Receive updates in relation to the Social Services Development Programme and Quality Assurance work.	TBC – discussion with Panel members

PART III – GOVERNANCE ARRANGEMENTS

1. Panel Membership

Panel membership will not be subject to political balance principles and rules⁵.

The core membership of the Panel will include:

- i. **Elected members** - 4 Members from both scrutiny committees
- ii. **Portfolio Members for Social Services (Adults and Children's Services)** – as observers, with no vote
- iii. **Officers** – Director of Social Services, Head of Adult Services, Scrutiny Manager.

The Panel's work will require the attendance of other Elected Members (e.g. members of the Executive Committee) and / or officers from other service areas.

Corporate Parenting Panel

As above plus:

Isle of Anglesey County Council

- i. **Elected Members** - Portfolio Holders – Housing, Children and Education
- ii. **Chief Executive (chair)**
- iii. **Social Services** – Director of Social Services; Service Manager - Intensive Intervention; Independent Reviewing and Safeguarding Officers and Education of Looked After Children and Youth Services Officers
- iv. **Housing Services** – Head of Housing
- v. **Education** – Director of Education, Skills and Young People; Senior Manager - Wellbeing

Betsi Cadwaladr University Health Board

- vi. Assistant Director (Children's Services)
- vii. LAC Nurse
- viii. **Anglesey Foster Carers' Association** – 1 representative
- ix. **Tros Gynnal** – 1 representative

⁵ The Local Government and Housing Act 1989 sets out the main principles governing political balance of local authorities

2. Frequency of Meetings and Quorum

- **Frequency of meetings** – the panel has been established as a standing panel to ensure accountability, oversight and scrutiny of social services / corporate parenting on Anglesey, as summarised in the table above. The panel will therefore meet regularly, in accordance with the timeline for the submission of progress reports on social services scrutiny to the Corporate Scrutiny Committee.
- **Quorum** – this will not apply to the panel.

3. Recording Meetings and Reporting Arrangements

- It is intended for the panel to run in the format of a business meeting. The Scrutiny Unit will collate and distribute any papers in preparation for each meeting and provide a list of action points following each meeting
- **Reporting arrangements** - regular reporting by panel members to the Corporate Scrutiny Committee.

[26/05/22]

Anglesey Council Corporate Parenting Panel Terms of Reference

Purpose of the Corporate Parenting Panel

Looked after children as well as young people leaving care are 'our children'. As a Council, we are extremely ambitious for each individual child/young person we are responsible for, to reach his or her full potential.

A key priority for Anglesey Council is that it is a place where our children thrive. As corporate parents, both elected members and officers of the Council, with the support of colleagues within other statutory agencies, we have a duty to ensure that during our children's time in care, and subsequently as they leave care, their voice and experience is heard; that their needs are met and they are afforded the same life chances as any other child.

For this to be achieved, it will be necessary for:

- Elected members to champion the needs of our children;
- Partners to have high expectations for our children;
- The North Wales Safeguarding Partnership and Corporate Parenting Panel (CPP) to provide effective leadership and contribute significantly to the development of services, which are audited for effectiveness.

In exercising its duties, the panel will be mindful to promote the following for the children the Council is responsible for:

- Physical, mental and emotional wellbeing;
- Protection from abuse and neglect;
- Education, training and recreation;
- Family and personal relationships;
- Involvement in the local community;
- Securing rights and entitlements, inclusive of not living in poverty;
- Living in suitable accommodation.

The legislative context is S78 Social Services and Wellbeing Act (Wales) 2014, which places a duty upon councils to safeguard and promote the welfare of each child it looks after in addition to every care leaver.

Responsibilities of the Corporate Parenting Panel

1. To ensure that the Council's children's champions and children in care champions continue to advocate on behalf of our children.
2. To receive and scrutinise reports in relation to services for our children.
3. To rigorously monitor and challenge service improvement and the impact of social work practice upon improving outcomes for our children..
4. To monitor and challenge the effectiveness of services in improving the educational attainment of our children.
5. To monitor and challenge the effectiveness of services in improving the physical and emotional health of our children..
6. Ensure that leisure and cultural opportunities are offered and taken up by our children.
7. To raise members' awareness and understanding of our children, their needs and experiences both within the Council and across the wider community.
8. Ensure that all elected members are able to fulfil their role as corporate parenting champions and advocates for our children by offering appropriate training and development opportunities.
9. To be aspirational and ambitious in driving better outcomes for our children.
10. To ensure that the voice and experience of the child is central to the work of the whole Council and to creatively consider ways in which the Corporate Parenting Panel (CPP) will hear and respond to the views of our children.
11. To develop expertise in issues affecting our children.
12. To provide the inter-agency strategic direction to achieve good outcomes for our children..
13. To contribute to the development of the Looked After Children and Care Leavers Strategy; to challenge and hold to account for its delivery.
14. To deliver the Council's 'pledge' to our children.
15. To report to the Council annually outlining the work undertaken during the year and identifying a work programme for the following year.

Membership and Governance of the Corporate Parenting Panel

Meetings will take place on a quarterly basis preceded by an agenda setting meeting.

Members

Chief Executive (Chair)

The Executive

Portfolio Member for Social Services

Portfolio Member for Education

Portfolio Member for Housing and Supporting Communities

Scrutiny Committees

Elected Member for Corporate Scrutiny

Elected Member for Regeneration and Partnership

Member from Foster Carers' Association

Member from Betsi Cadwaladr University Health Board

Member from Voices from Care Cymru

Officers

Director of Social Services

Director of Learning Service

Service Manager – Intensive Intervention

Independent Reviewing Officers

Senior Manager School Standards and Inclusion

LAC Education Liaison Officer

LAC Health Officer

The Director of Social Services is responsible for ensuring that the panel has sufficient officer support to lead the Corporate Parenting Strategy.

The Service Manager for the Intensive Intervention Services will be the lead officer for the panel with support from service leads for looked after children and care leavers, adoption & fostering and advocacy.

Democratic Services will provide the administrative arrangements and constitutional guidance to the panel. Agenda and reports to be circulated one week in advance of the meeting.

TERMS OF REFERENCE & *MODUS OPERANDI*

FINANCE SCRUTINY PANEL

PART I – BACKGROUND & CONTEXT

Financial Scrutiny

In the current economic climate, Members need assurance that the Council will make the best use of diminishing resources, particularly financial resources:

"... Effective scrutiny is even more important as public services respond to the challenges of the global financial situation while continuing to try to improve services. Effective scrutiny can improve the evidence base for decisions on the allocation of resources as well as ensuring that decisions are transparent and are made in accordance with the needs of the local community..."¹

"How can we add value?" is the key question to be asked in terms of financial scrutiny and "how can we demonstrate that value is added at each stage of the financial process?" In this context, consideration should be given to the following issues:

- The process of setting the budget itself
- Determining priorities among competing demands
- Effective use of funds
- How financial monitoring and management takes place.

Financial scrutiny is much more than adding value to the decisions of the Executive alone. It is about ensuring that a proper scrutiny process forms part of the planning, implementation and follow up on key decisions that have an impact on taxpayers and local communities. As such, effective Scrutiny can:

- Challenge effectively
- Hold decision makers to account; and
- Assist the Executive to develop a robust budget for forthcoming years.

Our Local Arrangements

The scrutiny of the process of establishing the Council's annual budget has developed and matured over recent years laying the foundations for a better, more strategic process based on outcomes and good practice. In fact, the process has allowed for a more systematic path with regard to financial scrutiny, which is an essential component of sound financial management and governance.

The scrutiny work carried out by the Finance Scrutiny Panel² during the last Administration has also been a positive development in our financial scrutiny arrangements, through:

- Development of a model focusing on a smaller group
- Members developing a level of expertise
- Encouraging good attendance and teamwork.

¹ Good scrutiny? Good question! Improvement study Auditor General Wales: Scrutiny in Local Government, May 2014. Also, Raising the stakes – financial scrutiny in challenging times. A guide for Welsh local authorities (Centre for Public Scrutiny, June, 2014)

² The Finance Scrutiny Panel was established in Summer, 2017 as a sub panel of the Corporate Scrutiny Committee

PART II – PANEL REMIT AND SCOPE

REMIT

The Finance Scrutiny Panel will operate with the following key objectives:

- Develop a model of working on finance matters focusing on a smaller group to enable Members to become more involved, develop a level of expertise, encourage good attendance and teamwork
- Forum to discuss information regarding the Council's financial risks, as a basis to inform the forward work programme of the Corporate Scrutiny Committee
- Free up space on the agenda of the Corporate Scrutiny Committee meetings in order to ensure scrutiny of transformational and strategic matters
- Forum to develop a group of Members with the expertise and ownership to lead financial discussions in the Corporate Scrutiny Committee.

SCOPE

Topic	Work programme	Timeline
Induction	Induction of Panel members	4 July, 2022
Quarterly monitoring of the Revenue and Capital Expenditure	Scrutiny of expenditure against budget profile	Quarterly
The forthcoming year's budget	Sharing information on financial risks to the Council in order to inform the forward work programme of the Corporate Scrutiny Committee	July → September
	Draft budget - the mechanics and process of the financial settlement	
	Overview of the position regarding any efficiencies	October → November
	Scrutinise risks associated with the budget proposals	
	Scrutinise how achievable the proposals are	
Scrutinise the Council Tax level for the following year		
Medium Term Financial Plan	Scrutinise the principles and assumptions	September
Service Areas	Scrutinise pressures within individual service areas	To be scheduled within the annual budget cycle
Debt Management	Scrutiny of debt management performance (to include income collection rates)	To be confirmed

Topic	Work programme	Timeline
Fees and Charges	Scrutiny of fees and charges for the coming financial year	To be confirmed
Second Home Premium	Scrutinise the principles, assumptions and recommendations	November / December (tbc)
HRA Business Plan	Scrutinise the principles and assumptions	January / February
Council balances and reserves	Questioning and scrutiny	June / July

PART III – GOVERNANCE ARRANGEMENTS

1. Panel Membership

Panel membership will not be subject to political balance principles and rules³.

The core membership of the Panel will include:

- i. **Elected members** - 3 members from both scrutiny committees
- ii. **Portfolio Member for Resources** – as an observer, with no vote
- iii. **Officers** – Director of Function (Resources) and S151 Officer, Accountancy Services Manager, Scrutiny Manager

The Panel's work will require the attendance of other Elected Members (e.g. members of the Executive Committee) and / or officers from other service areas.

2. Frequency of Meetings and Quorum

- **Frequency of meetings** – the panel has been established as a standing panel to consider the breadth of local authority financial issues which are summarised in the table above. The panel will therefore meet regularly, in accordance with the schedules and timelines of the Council's budgetary processes.
- **Quorum** – this will not apply to the panel.

3. Recording Meetings and Reporting Arrangements

- It is intended for the panel to run in the format of a business meeting. The Scrutiny Unit will collate and distribute any papers in preparation for each meeting and provide a list of action points following each meeting
- **Reporting arrangements** - regular reporting by panel members to the Corporate Scrutiny Committee.

[20/06/22]

³ The Local Government and Housing Act 1989 sets out the main principles governing political balance of local authorities

TERMS OF REFERENCE & *MODUS OPERANDI*

EDUCATION SCRUTINY PANEL

PART I – BACKGROUND & CONTEXT

Scrutiny of Education

Education accountability and Member scrutiny of the wider education system is a critically important role and one that requires the Local Authority and its partners to work together effectively. Following changes to how schools operate and with more reform on the horizon¹, there is a potential risk for much less clarity and understanding of who is accountable for what and who has the overview of local education systems.

It is therefore opportune to reconsider the question of what the role of Elected Members is in this system. There needs to be clear and structured local oversight and leadership in order to ensure checks and balances outside of individual schools' own governance systems on how the overall education system is operating at a County level. To this end, the Education Scrutiny Panel has an important contribution to make. Ensuring meaningful and robust scrutiny of education is a key element of the leadership role of Scrutiny Members. Good scrutiny is about adding value, strengthening decisions and outcomes.

Scrutiny of education is therefore about holding local providers to account, and at a strategic level:

- Looking at / scrutinising how all the components work together eg how GwE discharge their duties, how local partners coordinate activities
- That all efforts are having a positive impact on pupils and communities.

Education scrutiny is much more than adding value to the decisions of the Executive alone. It is about ensuring that a proper scrutiny process forms part of the planning, implementation and follow up on key decisions that have an impact on taxpayers and local communities. As such, effective Scrutiny can:

- Challenge effectively
- Hold decision makers to account; and
- Assist the Executive to make robust decision for future generations.

Our Local Arrangements

Scrutiny of schools has evolved and developed since the Schools' Progress Review Panel was established in 2012². The role of the Panel until recently focused on improving performance of all schools by providing robust challenge on individual schools' performance; encouraging the sharing of good practice between schools, taking on board lessons learnt and individual schools' experience; enhancing local Members knowledge of key performance drivers and challenges facing schools on the Isle of Anglesey; evidencing that school performance was being monitored by Elected Members.

¹ Additional Learning Needs and Education Tribunal (Wales) Act 2018 – creates a legislative framework to improve the planning and delivery of additional learning provision;

Curriculum and Assessment (Wales) Act 2021 – establishes the Curriculum for Wales in law.

² The Schools' Progress Review Panel was established in November, 2012 by the former Education and Leisure Scrutiny Committee. It arose from recommendations made by Estyn at the time on the quality of education services for children and young people on Anglesey.

The scrutiny work carried out by the former Schools' Progress Review Panel during the past decade has been a positive development, having an impact on schools' performance by:

- Development of a model focusing on a smaller group
- Members developing a level of expertise
- Encouraging good attendance and teamwork.

PART II – PANEL REMIT AND SCOPE

REMIT

It is a **natural next step** to further develop Member scrutiny of education ensuring a broader scope to its work, with the following key benefits:

- Develop a model of working in Education which focuses on a smaller group to enable Members to be more involved, to develop a level of subject expertise and to encourage good attendance and teamwork
- Further strengthen the capacity of Members to challenge performance by improving the quality of information and data on schools
- Forum to discuss information around Service risks as a basis to inform the forward work programme of the Partnership and Regeneration Scrutiny Committee
- Forum to develop a group of Members with the expertise and ownership to lead discussions on Education matters in the Partnership and Regeneration Scrutiny Committee

What Estyn expects to see in terms of political leadership and scrutiny

Elected Members have a comprehensive knowledge and understanding of the education provision to enable them to discharge their responsibilities effectively:

1. **Standards – challenge performance in order to raise standards around education attainment**
2. **Quality – an understanding of the breadth and quality of education provision**
3. **Leadership – understanding of the effectiveness of education leadership at all levels in the County.**

SCOPE

Topic	Work programme Focus	Timeline
Effective Scrutiny	Induction of Panel members – workshop format.	14 July, 2022
Skills	Skills set - training & development inputs to ensure clarity of role and subject knowledge to enable effective scrutiny eg Estyn, GwE, service area leads.	Delivery throughout the municipal year ensuring alignment with Panel scrutiny work

Topic	Work programme Focus	Timeline
Self-evaluation	Self-evaluation – Member critique of own performance to enable review, reflection & learning. Objectives: <ol style="list-style-type: none"> i. Stock take ii. Review, evaluate and reflect iii. Establish foundation for next period iv. Confirm Member ownership. 	Annual – to be determined by Panel members
Standards	Scrutinise performance of: <ul style="list-style-type: none"> • Learning Service • Individual schools in order to raise standards in the County. <small>[data source: Welsh Government revised guidance on performance data]</small>	TBC – discussion with Panel members
	Scrutinise performance on wellbeing aspects with a particular focus on: <ul style="list-style-type: none"> • Attendance • Exclusions • Trauma informed schools <small>[data source: local authority data on attendance & exclusions]</small>	TBC – discussion with Panel members
Stakeholders	Scrutinise: <ul style="list-style-type: none"> • voice / influence of stakeholders in the provision of education on the Isle of Anglesey • effectiveness of partnership working in supporting the delivery of education services 	TBC – discussion with Panel members
Voice of the Learner	Scrutinise the effectiveness of mechanisms in place to hear the voice of the learner as an integral part of the education provision on the Isle of Anglesey	TBC – discussion with Panel members
Service effectiveness	Monitor and scrutinise the effectiveness of education provision (strengths & weaknesses) to include: <ul style="list-style-type: none"> • vulnerable children & young people – Additional Learning Needs, Looked After Children (LAC), Free School Meals cohort • talented & able learners • Curriculum adaption (to meet learner needs) • Any other key priorities identified by the Service 	TBC – discussion with Panel members

Topic	Work programme Focus	Timeline
	Additional Learning Needs and Education Tribunal (Wales) Act 2018	TBC – discussion with Panel members
	Curriculum and Assessment (Wales) Act 2021 - Curriculum for Wales	TBC – discussion with Panel members
Leadership	Scrutinise effectiveness of <ul style="list-style-type: none"> education leadership at all levels succession planning staff development and retention 	TBC – discussion with Panel members
	Professional Learning	TBC – discussion with Panel members
Welsh Language (10 year focus)	<ul style="list-style-type: none"> Scrutinise / monitor delivery of the Welsh in Education Strategic Plan for the Isle of Anglesey Monitor local performance against national performance indicators on an annual basis 	TBC – discussion with Panel members

PART III – GOVERNANCE ARRANGEMENTS

1. Panel Membership

Panel membership will not be subject to political balance principles and rules³.

The core membership of the Panel will include:

- i. **Elected members** - 4 Elected Members from both scrutiny committees
- ii. **Portfolio Member for Education** – as an observer, with no vote
- iii. **Officers** – Director of Education, Skills and Young People, Scrutiny Manager.

The Panel's work will require the attendance of other Elected Members (e.g. members of the Executive Committee) and / or officers from other service areas.

2. Frequency of Meetings and Quorum

- **Frequency of meetings** – the panel has been established as a standing panel to ensure accountability, oversight and scrutiny of the education system on Anglesey, as summarised in the table above. The panel will therefore meet regularly, in accordance with the timeline for the submission of progress reports on education scrutiny to the Partnership and Regeneration Scrutiny Committee.
- **Quorum** – this will not apply to the panel.

³ The Local Government and Housing Act 1989 sets out the main principles governing political balance of local authorities

3. Recording Meetings and Reporting Arrangements

- It is intended for the panel to run in the format of a business meeting. The Scrutiny Unit will collate and distribute any papers in preparation for each meeting and provide a list of action points following each meeting
- **Reporting arrangements** - regular reporting by panel members to the Partnership and Regeneration Scrutiny Committee.

[23/05/22]